

**WINNEFOX LIBRARY SYSTEM  
BOARD MEETING MINUTES  
March 28, 2018**

The regular meeting of the Winnefox Library System Board of Trustees was called to order at 4:30 p.m. on Wednesday, March 28, 2018, in the Meeting Room at the Oshkosh Public Library by President Jerry Letcher. Trustees present were: Mary Biebel; Kevin DeCramer; Randall Fieldhack; Katherine Freund; Lynn Hayes; Vicki Huffman; Elizabeth Irish; Melissa Kolstad; Jerry Letcher; Jim Miller and Patty Pieper. Trustees absent were: Barbara Asmus; Bill Bracken; Jill Enos; Joanne Guden; Jeff Jensen; Donna Kalata; Kim Molitor; Martin Schroeder and Lyle Snyder. Also present were: Jeff Gilderson-Duwe, Director; Mark Arend, Assistant Director; Julie Schmude, Administrative Coordinator; Karla Smith, ILS Manager and Michelle Rosenberg, Interlibrary Loan Specialist.

**Public comments:** None

**Minutes**

Motion to approve the January 31, 2018 regular Winnefox Board Meeting minutes. **Motion:** Miller; **Second:** Pieper; **Vote:** Unanimous.

**Classifications**

Motion to approve the January - February 2018 Classification of Invoices Previously Paid. **Motion:** Kolstad; **Second:** Fieldhack; **Vote:** Unanimous.

Michelle Rosenberg gave a brief description of her responsibilities as Interlibrary Loan Specialist.

Jeff Gilderson-Duwe gave the Report of the Director.

**Resolutions of Appreciation for Departing Trustees**

Motion to approve the Resolution of Appreciation for Departing Trustees as contained in Exhibit A. **Motion:** Miller; **Second:** Kolstad; **Vote:** Unanimous.

**Records Retention Schedule**

Motion to adopt the records retention schedule as contained in Exhibit B. **Motion:** Fieldhack; **Second:** Miller; **Vote:** Unanimous.

**Winnefox Library System 2017 Annual Report**

Motion to accept the Winnefox Library System 2017 Annual Report as contained in Exhibit B. **Motion:** Miller; **Second:** DeCramer; **Vote:** Unanimous.

Motion to adjourn at 5:22 pm. **Motion:** Kolstad; **Second:** Miller; **Vote:** Unanimous.

Respectfully submitted,

Vicki Huffman, Secretary  
Julie Schmude, Recorder

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