

## REPORT OF THE DIRECTOR

### Winnefox Library System

Wednesday, September 30, 2009

#### **VISTA INTRODUCTIONS**

Please welcome Mary Anne Simpson, the VISTA employee working on 2010 projects in Marquette County. VISTA employees working in Fond du Lac County are Sarah Byrnes and Josh Cowles. At a recent meeting in Madison, we learned that Wisconsin is unique in having VISTAs work out of libraries, and that our results will be scrutinized on a national level. Discussion. **Action Requested:** None.

#### **2010 RESOURCE LIBRARY AGREEMENT**

Exhibit A. contains the 2010 Resource Library Agreement. This is a required Agreement under Chap. 43 Wis. Statutes. This Agreement addresses elements that are required parts of our relationship – “backup reference and interlibrary loan services from the system resource library including the development of and access to specialized collections.” There are no substantive changes in this Agreement. Funding is included in the 2010 System budget to accommodate this Agreement. Discussion. **Action Requested:** Approve 2010 Resource Library Agreement as contained in Exhibit A.

#### **2010 CONTRACTUAL SERVICES AGREEMENT**

Two annual agreements spell out relationships between the Oshkosh Public Library and the Winnefox Library System that involve exchanges of funds. These are the Contractual Services Agreement and the attached Compensation Agreement. They are included in this month’s board packet as Exhibit B. Discussion. **Action Requested:** Approve 2010 Contractual Services Agreement and attached Compensation Agreement as proposed in Exhibit B.

#### **2010 PROPOSED WINNEFOX LIBRARY SYSTEM BUDGET**

Exhibit C. contains the proposed 2010 Winnefox Library System budget. The Exhibit consists of a memo detailing the major features of each of the three separate budget components and budget proposal details for each of them. Those components are as follows: Winnefox Library System (largely funded by state public library system aids); the Winnefox Cooperative Technical Services (WCTS) subprogram (funded by the County Agreements in Marquette, Waushara and Green Lake Counties; and the Winnefox Automated Library Services (WALS) subprogram that is funded by the participating libraries and Winnefox. Discussion. **Action Requested:** Approve 2010 Winnefox Library System budget(s) as proposed in Exhibit C.

**ANNUAL SYSTEM PLAN**

The Annual Public Library System Plan and Certification of Intent to Comply for Calendar Year 2010 is due to be submitted to DLTCL (Division for Libraries, Technology and Community Learning) by October 16, 2009. We believe that it addresses our needs for the year 2010. It was distributed in advance for comment from system member library directors. Discussion. **Action Requested:** Approve Annual System Plan as presented in Exhibit D.

**WINNEFOX LIBRARY SYSTEM -  
2008 AUDIT**

The audit for Winnefox for 2008 is included in your packets as Exhibit E. The audit is required by Statute and generally finds us in good financial condition. Discussion. **Action Requested:** Accept 2008 Winnefox audit as contained in Exhibit E.

**LIBRARY SERVICES &  
TECHNOLOGY ACT (LSTA)  
2010 GRANTS**

We are applying for two LSTA grants for 2010. One grant request is for \$19,100 in the non-competitive system technology category. We plan to use these grant funds in the following ways: license a database interface protocol (Z39.50) that allows other libraries to access our catalog for Interlibrary loan; and continue licensing enhanced content for our catalog, including reviews, excerpts and cover art. The second grant is for \$8,700 in the non-competitive system accessibility category. Winnefox will offer a grant program to member libraries to enhance the accessibility of their facilities and services. Libraries will be asked to match grant funds with 25% local matching funds. Summary pages and abstracts of the two LSTA grant applications are included as Exhibit F. Discussion. **Action Requested:** Authorization to proceed with acceptance and implementation of grant project contingent upon approval of funds.

**MISCELLANEOUS REPORTS -**

- Winnefox Assistant Director's Report – Exhibit G. contains Mark Arend's report, which provides updates on System matters and county planning.

Respectfully submitted,

Jeff Gilderson-Duwe  
Director