



WINNEFOX LIBRARY SYSTEM

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MEMORANDUM

DATE: April 28, 2009
TO: Select Winnefox Directors
(Directors of libraries that paid more than \$6,800 toward WALs support for 2009)
FROM: Jeff Gilderson-Duwe
RE: 2009 WALs fee overpayment and refund

As the Winnefox Technology Executive Council examined a first draft of the WALs 2010 budget on April 3, Desiree Bongers of Ripon Public Library noticed an amount that seemed higher than it should be. Since the draft 2010 budget was based on the actual 2009 budget, I decided to look for an error there.

On checking the 2009 budget, I found that the contract amount for Oshkosh PL to provide cataloging and database maintenance was \$15,805 higher than it should have been (I had mistakenly calculated the contract price using too many hours of one position). WALs will not pay for the contracted services until later this year. However, those libraries whose 2009 fees were higher than the \$6,800 base fee were overcharged and have already paid a fee based on the higher contract price.

Winnefox will refund to your library its share of the total overpayment of \$15,805. Each library's refund has been determined using the same formula that was used to allocate WALs costs among the non-base fee Winnefox libraries. Attached to this memo is a table that shows the calculation and lists your refund amount.

You may receive your refund as a check or as a funds transfer into either your WALs technology reserve account or your WCTS reserve account. Please inform Julie Schmude how you wish to receive your refund by Friday, May 15, 2009. You may telephone her at 920-236-5220 or email to Schmude@winnefox.org. Libraries expressing no preference by that date will have their refunds transferred into their WALs technology reserve account.

WALS Fees Adjustment for 2009 Billing

Amount of Overpayment:

15,805

	Patrons	Items	Total 2007 File Size	Library % of File Size	Total 2008 Circulation	Library % of Circulation	Library Average %	Amount of Refund	
BERLIN	7,718	60,876	68,594	4.536%	126,696	3.000%	3.768%	595	BERLIN
CAMPBLSVRT	2,688	20,730	23,418	1.549%	48,953	1.159%	1.354%	214	CAMPBLSVRT
FONDDULAC	48,908	213,399	262,307	17.346%	799,988	18.940%	18.143%	2,867	FONDDULAC
GREENLAKE	3,387	26,743	30,130	1.992%	70,229	1.663%	1.828%	289	GREENLAKE
MARKESAN	2,701	16,565	19,266	1.274%	44,123	1.045%	1.159%	183	MARKESAN
MENASHA	22,364	149,940	172,304	11.394%	527,145	12.480%	11.937%	1,887	MENASHA
MONTELLO	3,443	13,319	16,762	1.108%	53,267	1.261%	1.185%	187	MONTELLO
NEENAH	34,255	214,198	248,453	16.430%	835,775	19.787%	18.108%	2,862	NEENAH
NFONDDULAC	2,881	25,647	28,528	1.887%	46,594	1.103%	1.495%	236	NFONDDULAC
OMRO	2,941	29,859	32,800	2.169%	57,568	1.363%	1.766%	279	OMRO
OSHKOSH	57,372	341,445	398,817	26.373%	1,110,817	26.298%	26.336%	4,162	OSHKOSH
PRINCETON	2,128	21,184	23,312	1.542%	54,189	1.283%	1.412%	223	PRINCETON
RIPON	8,647	65,680	74,327	4.915%	154,153	3.650%	4.282%	677	RIPON
WAUTOMA	5,008	32,025	37,033	2.449%	118,797	2.813%	2.631%	416	WAUTOMA
WESTFIELD	2,680	16,037	18,717	1.238%	46,705	1.106%	1.172%	185	WESTFIELD
WILDROSE	2,508	16,501	19,009	1.257%	47,559	1.126%	1.192%	188	WILDROSE
WINNECONNE	3,039	35,375	38,414	2.540%	81,327	1.925%	2.233%	353	WINNECONNE
	212,668	1,299,523	1,512,191	100%	4,223,885		100%	15,805	