

REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, May 25, 2016

RESOLUTIONS OF APPRECIATION DEPARTING TRUSTEES Exhibit A. contains a resolutions of appreciation for departing trustee Christine Kaup and Maureen Schweder. **Action Requested:** Decide whether to approve the resolutions in Exhibit A.

WINNEFOX LIBRARY SYSTEM – 2015 ANNUAL REPORT This year’s System Annual Report is included in your packet as Exhibit B. This is a required report which must be submitted to the state in order for Winnefox to receive its second state aids disbursement. Discussion. **Action Requested:** Accept 2015 Annual Report.

STATUTORY COMPLIANCE ON SUBMISSION OF ANNUAL REPORT The Assistant Director’s extended absence earlier this year delayed completion of the 2015 Winnefox Annual Report as well as the review of member library annual reports. The Division for Libraries and Technology at the Wisconsin Department of Public Instruction requires a board-approved plan that spells out how, in future, we will ensure that annual reports are submitted and reviewed on time. Exhibit C. contains a May 4, 2016 message from John DeBacher, Director of the Public Library Development Team at the DPI, giving the agency’s view of the situation. Exhibit C. also contains a proposed plan for bringing Winnefox back into compliance with the relevant statutes. Discussion. **Action Requested:** Decide whether to approve the proposed annual reporting compliance plan.

SUPPORT FOR SRLAAW / WLA AGREEMENT FOR LOBBYING SERVICES Three library-related bills were passed in the last state legislative session through the concerted efforts of the Wisconsin Library Association’s Library Development & Legislation Committee; the firm of DeWitt, Ross & Stevens; and the state’s librarians and library supporters. The System and Resource Library Administrator’s Association of Wisconsin (SRLAAW), a voluntary association to which Winnefox belongs, seeks to support continued momentum in building effective relationships between the library community and the legislature. SRLAAW members have committed cooperatively to raise \$15,000 in 2016 to this purpose. Each library system’s suggested fair contribution to this lobbying support pool is an amount equal to 1/10 of 1% of its 2016 total state aids. Each system and its resource library will jointly be asked to come up with the contribution amount. In the case of Winnefox, 1/10 of 1% of \$885,885 equals \$885.89. The Oshkosh Public Library Board had already agreed to fund half of this amount, leaving \$442.95 for Winnefox to contribute. Discussion. **Action Requested:** Decide whether to approve expenditure of \$442.95 to support SRLAAW / WLA agreement committing \$15,000 in support of contracted legislative lobbying services.

**WINNEFOX BOARD MEETINGS –
REMOTE ATTENDANCE**

Several Winnefox Trustees have lately inquired about using technology to attend board meetings remotely. The Winnefox Bylaws exhibit throughout

a presumption that trustees are physically present in meetings. A change would need to be reflected in the bylaws. Mark Arend has prepared an analysis of the issue of allowing trustees to attend meetings remotely, which appears as Exhibit D. in this meeting's packet. My recommendation to the board is to allow remote attendance when extraordinary circumstances prevail and with the explicit permission of the Board President (i.e., option #3 "...for a good reason"). Discussion. **Action Requested:** Decide whether to request staff to draft a bylaws amendment consistent with the Director's recommendation.

MISCELLANEOUS REPORTS -

- Exhibit E. contains Assistant Director Mark Arend's report on system activities.
- Public Library System Redesign Project. (<http://plsr.info>)
- Wisconsin Association of Public Libraries (WAPL) Spring 2016 Conference

Respectfully submitted,

Jeff Gilderson-Duwe,
Director