

## REPORT OF THE DIRECTOR

### Winnefox Library System

Wednesday, March 29, 2017

#### **WINNEFOX STAFF GUEST – JOY SCHWARZ**

To aid the Winnefox trustees in gaining a fuller knowledge of the system and its services, it is our intention to invite a member of the staff to

each board meeting to introduce themselves and to give a brief description of their responsibilities. Joy Schwarz, Continuing Education / Training Librarian. Discussion. **Action Requested:** No action is required.

#### **WINNEFOX LIBRARY SYSTEM EXECUTIVE COMMITTEE**

The members of the 2017 Winnefox Executive Committee will be as follows:

Kevin DeCramer (President, Fond du Lac County)  
Randall Fieldhack (VP, Winnebago County)  
Vicki Huffman (Secretary/Treasurer – Marquette County)  
Patty Pieper (Green Lake County)  
Jim Miller (Wautoma County)

Discussion. **Action Requested:** No action is required as per the by-laws.

#### **INTER-SYSTEM RELATIONS: AGREEMENTS**

Exhibit A. in this meeting packet contains updated intersystem agreement between Winnefox and the following Wisconsin library systems:

Arrowhead Library System, Indianhead Federated Library System, Lakeshore Library System, Manitowoc-Calumet Library System, Northern Waters Library System, South Central Library System, Southwest Wisconsin Library System, and Wisconsin Valley Library System.

Discussion. **Action Requested:** Decide whether to approve the intersystem agreements contained in Exhibit A.

#### **COST SHARING FOR WINNEFOX AUTOMATED LIBRARY SERVICES (WALS)**

At the request of Winnefox Board President, Kevin DeCramer, I have prepared the document that is included in this meeting's packet as Exhibit B. This white paper provides the Winnefox

Board with background on the history of WALS and the methods that have been used since 1985 to divide the costs of shared automation services among participating libraries. It provides a step-by-step explanation of the current cost sharing method. It also provides data exploring four alternative cost-sharing methods / scenarios that have been put forward as possible improvements to the current method: a.) streamline the procedure of the current method; b.) use circulation as the determining factor for cost sharing; c.) assess a base fee to all participating libraries then share remaining costs according to the Items/Cards/Circulation formula; or d.) same as c. above but using identified "fixed" costs to constitute a base fee applied to all participating libraries.

Discussion. **Action Requested:** Provide direction to Winnefox Administration on whether the Board of Trustees desires a change in the foundations (base fee, Items/Cards/Circulation formula) or methods of cost sharing among participating libraries in WALS.

**MISCELLANEOUS REPORTS -**

- **Wisconsin State 2018-2019 biennial budget process talking points** – Exhibit C.
- **IMLS funding supports vital school and public library services to Wisconsin citizens** – Exhibit D.
- **Winnefox Assistant Director's Report** – the report of the Assistant Director is included for your information as Exhibit E.

Respectfully submitted,

Jeff Gilderson-Duwe  
Executive Director