

REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, January 31, 2024

WINNEFOX STAFF GUEST – Michelle Rosenberg, Interlibrary Loan (ILL) Specialist, will share information with the Board about the recent change in the ILL platform Winnefox member libraries use when requesting ILL materials. Michelle will share how her role has changed as a result and the increased support she is providing to library staff.

BOARD OFFICERS ELECTION - A nominating committee was appointed at the November 29, 2023 Board meeting. The committee met and nominated the following slate of proposed officers for 2024:

Katherine Freund - President
Noah Cypher - Vice President
Randy Fieldhack - Secretary / Treasurer

Discussion. **Action Requested:** Decide whether to elect nominated slate of officers for 2024.

2024 SYSTEM PLAN APPROVED BY WI DPI - DLT Exhibit A. contains the letter of approval from the State Superintendent of Public Instruction for Winnefox's 2024 Annual System Plan. Approval of the plan triggered an electronic transfer of a first state aid payment, which represents 75% of the 2024 total. **Action requested:** No action is required.

ADD AUTHORIZED PERSONS TO WITHDRAW FROM SYSTEM CHECKING ACCOUNTS Add Karla Smith, ILS Manager, and Stephen Geelan Administrative Specialist II – Accounting, as authorized persons to withdraw funds from system checking accounts at West Point Bank (i.e. authorize to sign checks). Smith shall serve as stand-in for Sommersmith. Geelan shall serve as stand-in for Cannon, who has authorization through her appointment to Business Manager. **Action Requested:** Approve authorizing ILS Specialist and Administrative Specialist II – Accounting to withdraw funds/sign checks.

MISCELLANEOUS REPORTS

- **Activities Report** – Exhibit B.

Respectfully submitted,

Clairellyn Sommersmith
Director