

REPORT OF THE DIRECTOR

Winnefox Library System

Wednesday, January 27, 2016

BOARD OFFICERS ELECTION

A nominating committee was appointed at the December 2, 2015 Board meeting.

The committee has forwarded the following slate of officers for 2016:

Kevin DeCramer - President

Christine Kaup - Vice President

Vicki Huffman - Secretary / Treasurer

Discussion. **Action Requested:** Decide whether to elect nominated slate of officers.

RESOLUTIONS OF APPRECIATION DEPARTING TRUSTEES

Exhibit A. contains resolutions of appreciation for departing trustees Donna Kalata and Theo Knigge.

Action Requested: Decide whether to approve the resolutions in Exhibit A.

2016 ANNUAL SYSTEM PLAN APPROVED BY DLTCL

Exhibit B. contains the letter of approval from the State Superintendent for Public Instruction for our 2016 Annual System Plan. Approval of the plan

triggered electronic transfer of our first state aid payment, which represents 75% of our annual total. Total system aids for 2016 will be \$885,885; the same amount as for each year from 2012 through 2016. **Action requested:** No action is required.

FIBER OPTIC NETWORK – MAINTENANCE AGREEMENT

Included as Exhibit C. is a renewal of the agreement between Winnefox and Winnebago County, covering responsibilities to share maintenance and any required

damage repair costs to fiber cable routes that are jointly used by both parties. These fiber routes carry Internet and Winnefox network traffic for the libraries in Neenah, Menasha and Oshkosh. Discussion.

Action Requested: Decide whether to renew the cost sharing agreement presented in Exhibit C.

OFFICE ASSISTANT POSITION DESCRIPTION

Exhibit D. contains a proposed position description for a new Office Assistant position that will fulfill the duties of the former Printer Assistant position

and also provide basic clerical support to the Administrative Office. Discussion. **Action requested:** Decide whether or not to approve the position description in Exhibit D.

GROUP HEALTH INSURANCE

Due to new reporting requirements of the Affordable Care Act (ACA), the City of Oshkosh found it could no longer include Winnefox employees in its group health plan. This news came to Winnefox in October. A memo in Exhibit E. presents recommendations for short- and long-term solutions to health insurance coverage for our employees. Discussion. **Action requested:** Decide whether to support the health insurance coverage recommendations in Exhibit E.

MISCELLANEOUS REPORTS

- **Winnefox Assistant Director's Report** – the report of the Assistant Director is included for your information as Exhibit F.

Respectfully submitted,

Jeff Gilderson-Duwe
Director